



**Ellendale Job Development Authority**  
 216 Main St. - PO Box 91  
 Ellendale, ND 58436

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# Renewal And Modernization Program

The intent of this program is to promote upgrades and improvements to housing properties in the City of Ellendale. This is a reimbursement of expense program. Approved project applicants will be paid in Ellendale Bucks.

Only homeowners are eligible. The property must be a single family home and the primary place of residence of the applicant. If property taxes or city utility bills are delinquent, the project will be ineligible.

The value of the incentive given is determined by the amount spent in material costs of the improvement project. Taxable materials must be purchased from Ellendale businesses. An exception may be approved if materials are not competitively priced and/or available locally. Labor costs are not reimbursable. The improvements must be of permanent fixation.

The amount of the incentive is 5% of the total material cost, with the maximum payout to be \$2500 in Ellendale Bucks per project application. There is also a maximum reimbursement of \$2500 per calendar year per homeowner.

### APPLICATION & APPROVAL PROCESS

1. Complete application and attach copies of paid receipts
2. Submit paperwork to JDA office at above address within 30 days of project completion.
3. Applications will be reviewed by the JDA Director to ensure all necessary information is provided by the applicant and the project is acceptable, including verifying current status in regard to taxes/city utilities.
4. The application will be presented to the JDA Board at the next regular meeting.
5. If approved, the city auditor will remit payment to the applicant.

All information provided by applicant is a public record. The JDA reserves the right to approve or deny any application.

Name \_\_\_\_\_ Telephone # \_\_\_\_\_

Street Address of Property \_\_\_\_\_

Mailing Address of Applicant (if different) \_\_\_\_\_

Email Address \_\_\_\_\_ Project Start Date \_\_\_\_\_ End Date \_\_\_\_\_

The undersigned applicant certifies that the information contained in the application and its attachments is true and correct and all attached billings have been paid. The applicant also certifies that the property listed above is his/her primary place of residence.

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_